Inland Revenue
Te Tari Taake

## Goods and services tax return

Registration no.
Period covered by the return


Return and payment due
If your correct postal address for
GST is not shown above, print it
in Box 3 .

## in Box 3. <br> Part 1 - <br> GST calculation <br> Goods and services tax on your sales and income

If your correct daytime phone number is not shown here, print it in Box 4.

Total sales and income for the period

| Total sales and income for the period (including GST and any zero-rated supplies) | $5>$ |
| :---: | :---: |
| Zero-rated supplies included in Box 5 | 6 |
| Subtract Box 6 from Box 5 and enter the difference here | 7 |
| Multiply the amount in Box 7 by three (3) and then divide by twenty-three (23) | 8 |
| Adjustments from your calculation sheet | 97 |
| Add Box 8 and Box 9. This is your total GST collected on sales and income | 10 |
| Total purchases and expenses (including GST) - excluding any imported goods. Keep the records required to support your claims. | - |
| Multiply the amount in Box 11 by three (3) and then divide by twenty-three (23) | 12 |
| Credit adjustments from your calculation sheet | 13 |
| Add Box 12 and Box 13. This is your total GST credit for purchases and expenses | 14 |
| Print the difference between Box 10 and Box 14 here | 15 |

If Box 14 is larger than Box 10 the difference is your GST refund
If Box 10 is larger than Box 14 the difference is GST to pay

Refund
GST to pay

Part 2 -

## Provisional tax calculation when using the ratio option <br> tax

Complete Boxes 16 to 23 only if this is a compulsory payment period, otherwise go to Box 24

| Enter total sales and income from Box 5 on page 1 | 16 | $\$$ |
| :--- | :--- | :--- | :--- |
| Do you file GST returns monthly? If so enter total  <br> sales and income (Box 5) from your previous  <br> month's return, otherwise enter zero (0)  | 17 | $\$$ |

Add Box 16 and Box 17
18 \$
Do you file GST returns for more than one branch or division? If so enter total sales and income (from Box 5) from all other branches/divisions, otherwise enter zero (0). (Remember to include amounts from the previous month if the other branches file one-monthly)

Add Box 18 and Box 19
If you've sold an asset in the last two months, you can make an adjustment for the asset's worth, if it's over $\$ 1,000$, or it's over $5 \%$ of your total taxable supplies in the last 12 months, whichever is greater. 21) \$ Enter the amount here, otherwise enter zero (0)

Subtract Box 21 from Box 20
22 \$
(from your notification letter)

Multiply the amount in Box 22 by your ratio percentage. This is your provisional tax instalment due
23) $\$$

Part 3 -
Payment calculation

Provisional tax instalment due
(copy the amount from Box 23)
f Box 15 from page 1 is a refund, enter the amount you would like to transfer to provisional tax, otherwise enter zero (0)

Subtract Box 25 from Box 24. If Box 25 is larger than Box 24, enter zero (0)
f Box 15 from page 1 is GST to pay enter amount here, otherwise enter zero (0)

Add Box 26 and Box 27
This is your GST and/or provisional tax to pay

## 26 <br> \$

27 \$
28 \$

## OFFICE USE ONLY

Correspondence indicator

## Declaration

The information in this return is true and correct and represents my assessment as required under the Tax Administration Act 1994.

Signature

Inland Revenue
Te Tari Taake

Register for mylR account to file your returns and payments online

Registration number
Period end date

Due date

## Amount of payment

\$

Copy your total from Box 28 and enter it here. Include any late payment penalties for this period only.

