

Application to assess child support



Complete this form if you want to apply for child support for children that you are a parent of. If you receive a sole parent benefit for these children, you must apply for child support.

If you want to register an agreed amount for child support, please complete a *Registration of voluntary agreement for child support (IR102)* form.



If the care of your child is shared with someone else, use our online calculator

to see if you meet the criteria for recognised care.



Read the notes pages to help you understand this form.



More information about child support can be found on

our website
www.ird.govt.nz/childsupport

Tell us about yourself (fill in as much as you can)

1 Your IRD number (8 digit numbers start in the second box.)

2 Your name (Tick one) Mr Mrs Miss Ms

Date of birth

Day Month Year

First name(s) Surname

If you are known by or have ever used any other names please give the details.

First name(s) Surname

3 If you want the other parent to know you by another name, please enter it here. Read the notes about "Alias names".

First name(s) Surname

4 Are there any safety reasons why you don't want the other parent to know your name? Yes No

(Please note: We don't give the other parent your contact details)

If you answered "yes" we may be able to take your name off correspondence sent to the other parent. If you have documents supporting your safety reasons, attach a copy to this form. If we need more information we'll contact you. Please make sure we have your correct contact details. Read the notes "Safety concerns about your name."

5 Your home address

Street address Suburb

Town or city Postcode Country

6 Your postal address (if different from above)

Street address or PO Box Suburb

Town or city Postcode Country

Please tick if you prefer your child support mail to be sent to your postal address

7 Your contact details

Day Evening Mobile

Email

8 Your bank account

Account name

Bank Branch Account number Suffix

9 Income

Do you receive, or have you applied to receive, a benefit? Yes No

If "yes", are your children included in this benefit? Yes No

If "yes", to either question above, please specify benefit type.

Work and Income number (if known)

Payment day Tuesday Wednesday Thursday

Do you have a job (including any self-employed work)?

If "yes", who do you work for?

Yes

Work name

Phone

No - go to Question 10

Work address

Town or city

Postcode

Country

Tell us about the other parent (fill in as much information as you know)

Complete a separate application for each "other" parent. For example, if you have two children, and they have different parents, you'll need to complete two applications.

10 Their IRD number

Date of birth

Day Month Year

Age (if date of birth not known)

11 Their name (Tick one) Mr Mrs Miss Ms

First name(s)

Surname

12 Are they known by another name? Give the name they use now or have used in the past.

First name(s)

Surname

13 Are they a New Zealand citizen? Yes No Don't know

Do they live overseas? Yes No Don't know

Did they leave New Zealand in the last 12 months (excluding short-term holidays)? Yes No Don't know

14 Their home address

Street address

Suburb

Town or city

Postcode

Country

15 Their postal address (if different from above)

Street address

Suburb

Town or city

Postcode

Country

16 Their contact details

Day

Evening

Mobile

Email

17

Income

Do they receive a benefit? Yes No Don't know

If "yes", please specify benefit type

Work and Income number (if known)

Do they have a job (including any self-employed work)? Yes No Don't know

If "yes", write who they work for here

Work name

Phone

Work address

Town or city

Postcode

Country

Tell us about your children (fill in as much as you can)

All children must have an IRD number. If they don't have one, read the notes pages to find out how to get one.

Recognised care

We need to know if someone else cares for your child/children two nights per week (on average). Read the "Recognised care" notes pages for more information.

Qualifying children (These are the children you want child support assessed for)

Read the notes pages to find out about children who qualify for child support, and what we accept as proof of parentage and date of birth.

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Child 1

First name(s)

Surname

Date of birth

Day

Month

Year

IRD number

Was this child born while the parents were married to each other? Yes No

If the father is not named on the birth certificate, is paternity action being taken? Yes No

What date did the child come into your care? From birth or from

Day

Month

Year

Is there a court order or agreement in place for the care of this child? Yes (attach copy) No

Do you provide more than five nights per week (on average) of this child's care? Yes - go to next child No - continue

Your amount of care

Number of nights How often? Weekly Fortnightly Monthly Yearly

Full name of other carer

First name(s)

Surname

Other carer's amount of care

Number of nights How often? Weekly Fortnightly Monthly Yearly

Note: If your or the other carer's pattern of care for any child named in this form is not covered by the options above, please provide the care details at Question 21 on page 5. Be sure to include the same details as shown here. If there are additional carers for any child, please provide their details on a separate piece of paper. Be sure to include the same details as shown here, and include your name and IRD number at the top of the page.



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Child 2

First name(s)

Surname

Date of birth

Day Month Year

IRD number

IRD number grid

Was this child born while the parents were married to each other?

Yes No

If the father is not named on the birth certificate, is paternity action being taken?

Yes No

What date did the child come into your care?

From birth

radio

or from

Day Month Year

Is there a court order or agreement in place for the care of this child?

Yes (attach copy) No

Do you provide more than five nights per week (on average) of this child's care?

Yes - go to next child No - continue

Tick here if the care details for this child are the same as for the first child. If the care details for this child are different, enter them in the fields below before going to the next question.

radio

Your amount of care

Number of nights

Number of nights box

How often?

Weekly Fortnightly Monthly Yearly

Full name of other carer

Full name of other carer

First name(s)

First name(s) box

Surname

Other carer's amount of care

Number of nights

Number of nights box

How often?

Weekly Fortnightly Monthly Yearly

20

Child 3

First name(s)

Surname

Date of birth

Day Month Year

IRD number

IRD number grid

Was this child born while the parents were married to each other?

Yes No

If the father is not named on the birth certificate, is paternity action being taken?

Yes No

What date did the child come into your care?

From birth

radio

or from

Day Month Year

Is there a court order or agreement in place for the care of this child?

Yes (attach copy) No

Do you provide more than five nights per week (on average) of this child's care?

Yes - go to Question 22 No - continue

Tick here if the care details for this child are the same as for the first child. If the care details for this child are different, enter them in the fields below before going to the next question.

radio

Your amount of care

Number of nights

Number of nights box

How often?

Weekly Fortnightly Monthly Yearly

Full name of other carer

Full name of other carer

First name(s)

First name(s) box

Surname

Other carer's amount of care

Number of nights

Number of nights box

How often?

Weekly Fortnightly Monthly Yearly

If you need to tell us about more qualifying children, include their details on a separate piece of paper, giving the same details as for the children above, and attach it to this form. Please include your name and IRD number at the top of the page.



21 Please list any additional information that may help us work out recognised care levels, for example, if the arrangements are different for school holidays

Dependent children. These can't be the children named in Questions 18-20 (as qualifying children) or children in your care that you already pay or receive child support for.

You must be the parent of any dependent child. Read the notes pages to find out about which children qualify as dependents and about proof of parentage and date of birth.

22 Child 1

Full name

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First name(s)

Surname

Date of birth

Day	Month	Year

Their IRD number

--	--	--	--	--	--	--	--	--	--

What date did the child come into your care?

From birth

or from

Day	Month	Year

Do you provide more than five nights per week (on average) of this child's care?

Yes

No - we will contact you

23 Child 2

Full name

--	--

First name(s)

Surname

Date of birth

Day	Month	Year

Their IRD number

--	--	--	--	--	--	--	--	--	--

What date did the child come into your care?

From birth

or from

Day	Month	Year

Do you provide more than five nights per week (on average) of this child's care?

Yes

No - we will contact you

24 Child 3

Full name

--	--

First name(s)

Surname

Date of birth

Day	Month	Year

Their IRD number

--	--	--	--	--	--	--	--	--	--

What date did the child come into your care?

From birth

or from

Day	Month	Year

Do you provide more than five nights per week (on average) of this child's care?

Yes

No - we will contact you

If you need to tell us about more dependent children, include their details on a separate piece of paper, giving the same details as for the children above, and attach it to this form. Please include your name and IRD number at the top of the page.

25 Please complete this question for children named in this application who are 18 or turn 18 within the next two months of filling out this form.

Child's full name

Is the child enrolled at and attending a registered school in New Zealand or an overseas school?

<input type="radio"/> Yes	<input type="radio"/> No
<input type="radio"/> Yes	<input type="radio"/> No
<input type="radio"/> Yes	<input type="radio"/> No

26 Child support from the Australian Department of Human Services

Is anyone currently living in Australia claiming child support from the Australian Department of Human Services for the same children?

Yes - read the notes pages No

Declaration

To the best of my knowledge, the information I have provided on this form is true and correct.

By signing this declaration, I:

- acknowledge I am a parent* of the child/children named on this application
- understand Inland Revenue will complete a calculation using the formula and let me know if I will pay or receive child support
- agree to advise Inland Revenue of any changes that could affect my child support (eg, if the children leave my care)
- understand that a change in either parent's circumstances (eg, care of the child, or income) could mean a change to who pays or receives child support.

* You may wish to seek legal advice before acknowledging you are the parent of the children named in this application. By signing this form you are acknowledging you are the parent of the children. This means you can be made liable to pay child support.

Signature

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Date

Please send this completed form to: Child Support, PO Box 39010, Wellington Mail Centre, Lower Hutt 5045

What happens next?

This form is a request for an assessment of child support. We need to complete a calculation before we know who should pay and who should receive child support.

- If we determine you'll receive payments from a liable parent, we'll notify you of how much you're entitled to receive.
- If we determine you're the liable parent we'll notify you of how much you need to pay and by when, so you can organise your payments.

If you receive a benefit from Work and Income:

- child support is only paid to you if it is more than the amount of sole parent benefit you receive. The liable parent's payments will go to the Government to help cover the cost of your benefit.
- and you're a liable parent, we'll contact Work and Income to organise your child support payments to be deducted from your benefit.

Privacy

Meeting your child support obligations means giving us accurate information so we can assess your liabilities and entitlements under the Child Support Act 1991.

We may also exchange information about you with:

- some government agencies
- another country, if we have an information supply agreement with them
- Statistics New Zealand (for statistical purposes only).

If you ask for the personal information we hold about you, we'll give it to you and correct any errors, unless we have a lawful reason not to. Call us on 0800 221 221 for more information. For full details of our privacy policy go to www.ird.govt.nz (search keyword: privacy).

Work and Income use only

1. Has the receiving carer indicator SDT1A or SDT2A been set to "Y"? Yes No

2. Benefit start date

Day	Month	Year

3. Benefit rate - weekly

\$.

4. Benefit type (code)



Notes to help you complete this form

Who is a parent?

A parent is a person who:

- is the birth or legally adoptive parent of a child
- was married to the other parent when the child was conceived or born
- has acknowledged before a court, or in writing, that they are a parent of the child and a court has not overturned this
- has been declared a legal step-parent by the Family Court
- a court has made a paternity order against in respect of the child.

Alias names

You can ask to use an alias name when you need to protect your privacy. For example, you don't want the other parent to know your new married name. We won't accept a nickname.

Safety concerns about your name

If you believe that using your real name will cause safety concerns for you, a carer, or your child, we may be able to leave your name out when communicating with the other parent.

To support your safety reasons remember to attach any relevant documents to this form. For example a court order, police report, a letter from a social worker or Work & Income, or a letter from your doctor.

Proof of date of birth

You will need to supply one of the following for proof of date of birth:

- full New Zealand birth certificate
- overseas birth certificate
- passport
- certificate of New Zealand citizenship
- certificate of identity
- photo driver's licence
- 18+ card issued by the Hospitality Association.

Proof of parentage

You will need to supply one of the following for proof of parentage:

- the child's full New Zealand birth certificate
- the child's full overseas birth certificate (with a certified English translation if necessary)
- adoption order for the child
- a paternity order for the child made by a New Zealand or overseas court
- a completed *Acknowledgement of paternity for child support (IR106)* form*
- a document signed by the parent acknowledging they are the child's parent*
- a copy of the Family Court's declaration of step-parentage.

*These documents can't be used to prove the child's date of birth. You must also send in a copy of one of the documents in the list under "Proof of date of birth".

If there's no proof of parentage, we may tell the person named that this application has been made naming them as a parent of the child/children.

Recognised care

The child support formula recognises the costs of raising a child and shares these costs between the parents based on their income and care. Care is recognised in the following situations:

- If a person provides more than 263 nights per year, or 5 nights a week on average (more than 72% of the time) of a child's care, theirs is the only care we take into account in the child support formula calculation.
- If a parent cares for the child at least 103 nights per year, or 2 nights per week (28% of the time) that care is taken into account in the child support formula calculation.
- A non-parent carer, eg, a grandparent, has care of a child for at least 128 nights per year, or 5 nights per fortnight (35% of the time).

Use our online calculator at www.ird.govt.nz/childsupport to work out your care levels. You can then print and attach it to this form.

Agreement or court order

If you have an agreement or court order detailing the care arrangements for your child/children, we can use this to work out your recognised care level.

Qualifying children

To qualify for child support, a child must be:

- under 18 years of age or 18 years of age and enrolled at and attending a registered school in New Zealand or an overseas school, and
- a New Zealand citizen or ordinarily resident in New Zealand.

The child **cannot** be:

- receiving a benefit or student allowance, or working 30 hours or more a week (on average), or
- living with another person in a marriage, civil union or de facto relationship.

Dependent children

A dependent child is:

- your child by birth, legal adoption or for whom you are a legal step-parent (as declared by the Family Court)
- under 18 years of age or 18 years of age and enrolled at and attending a registered school in New Zealand or an overseas school and in your care, for example, living with you, or maintained as a member of your family but living somewhere else, eg, boarding school. If the child is living with you, you must be caring for the child at least two nights per week (28% of the time).

(Read the note above on "Who is a parent?")

A dependent child cannot be:

- receiving a benefit or student allowance, or working 30 hours or more a week (on average), or
- living with another person in a marriage, civil union or de facto relationship.
- a child in relation to whom any person is a liable parent or receiving carer for whom, under the law of another country, a person is required to make payments that are of the same nature as child support.

Paternity orders

If the father isn't currently named on the child's birth certificate you can apply for a paternity order. Once a paternity order is made, we may be able to start child support from when we receive this application. It's important that you send any paternity order to us as soon as it is made.

If you need more information about paternity orders, please go to the Ministry of Justice website www.justice.govt.nz (search keyword: paternity).

IRD numbers for children

If your child doesn't have an IRD number you'll need to apply for one before your child support application can be accepted. You can do this by completing an *Application for an IRD number - individual (IR595)* form.

However, if your child wasn't born in New Zealand, doesn't have an IRD number and isn't a resident of New Zealand, you don't need to apply for or provide an IRD number.

Child support from the Australian Department of Human Services

We have a reciprocal agreement with Australia for the assessment and collection of child support payments. The agreement allows both countries to enforce payments of child support owing in the other country, where payments are not being made.

Only the country where the carer lives can make an assessment. If you have an assessment made in Australia but now live in New Zealand, contact the Australian Department of Human Services (DHS) on 0800 440 953 to let them know.

If you are a carer living in Australia you must apply for child support through the Australian DHS. Call us on 1800 504 042 if you need any help.

For more information about any of the above, please go to our website www.ird.govt.nz/childsupport