



Complete this form to register as an IR56 worker or you can register in myIR.

To register in myIR, go to I want to ... > registration, application and enrollment > register for new tax accounts > select IRD number > select employer (EMP) and IR56 worker registration.

To register for a myIR account, go to ird.govt.nz/myIR

For more information about IR56 workers, go to ird.govt.nz/ir56-worker

1. IRD number	(8-digit numbers start in the 2nd box <input type="text" value="1"/> <input type="text" value="2"/> <input type="text" value="3"/> <input type="text" value="4"/> <input type="text" value="5"/> <input type="text" value="6"/> <input type="text" value="7"/> <input type="text" value="8"/> <input type="text"/>																		
2. Name	<input type="text"/> First name(s) Surname																		
3. Street address	<input type="text"/> Street address <input type="text"/> Suburb, box lobby or RD Town or city Postcode																		
4. Postal address if different from your street address	<input type="text"/> Street address or PO Box number <input type="text"/> Suburb, box lobby or RD Town or city Postcode																		
5. Contact number	<input type="text"/> Phone number																		
6. When does your IR56 work start?	<input type="text"/> <input type="text"/> <input type="text"/> Day Month Year																		
7. Select the work that best describes what you do	<table border="0"> <tr> <td>Community and non-residential care service</td> <td><input type="checkbox"/></td> <td>United States Antarctic Program personnel</td> <td><input type="checkbox"/></td> <td>Personal services</td> <td><input type="checkbox"/></td> </tr> <tr> <td>New Zealand-based employee of an overseas employer</td> <td><input type="checkbox"/></td> <td>Gardening service</td> <td><input type="checkbox"/></td> <td>Embassy staff</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Child minding service (in the home)</td> <td><input type="checkbox"/></td> <td>Lawnmowing service</td> <td><input type="checkbox"/></td> <td></td> <td></td> </tr> </table> <p>If none of these apply, please describe what you do here <input type="text"/></p>	Community and non-residential care service	<input type="checkbox"/>	United States Antarctic Program personnel	<input type="checkbox"/>	Personal services	<input type="checkbox"/>	New Zealand-based employee of an overseas employer	<input type="checkbox"/>	Gardening service	<input type="checkbox"/>	Embassy staff	<input type="checkbox"/>	Child minding service (in the home)	<input type="checkbox"/>	Lawnmowing service	<input type="checkbox"/>		
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8. Every month you'll need to:	<ul style="list-style-type: none"> keep records of the income you earn work out how much PAYE to deduct complete and file employment information pay PAYE deductions to us. <p>If you want help understanding what's involved select yes, and we'll send you an invitation to a workshop or business seminar.</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>																		
9. If you have a contact person dealing with your employment information, add their name and number.	<input type="text"/> First name(s) Surname <input type="text"/> ()																		
10. Declaration	<p>I declare that the information given in this form is true and correct.</p> <p style="text-align:right">Signature <input type="text"/></p> <p style="text-align:right">Date <input type="text"/> / <input type="text"/> / <input type="text"/></p>																		

Notes

IR56 workers

You're responsible for paying your own PAYE and other deductions if they apply such as KiwiSaver, student loan repayments and child support. Some examples of IR56 workers are:

- embassy staff
- New Zealand-based employee of an overseas employer
- United States Antarctic Program workers
- private domestic workers such as home-helpers, caregivers, nannies/childminders and cleaners.

You're a private domestic worker if:

- you work in your employer's home
- the work is not related to the employer's business
- you're paid direct by the employer
- you do not work full-time for any 1 employer (less than 30 hours on average per week for 1 employer).

What happens next

- We'll send you employment information returns every month. You can file your returns in myIR or by paper. Returns are due within 10 working days after the end of the month.
- You must pay your PAYE and other deductions to us by the 20th of the following month. You can make your payments in myIR by direct debit, or by credit or debit card.

Other ways to pay:

- Internet banking pay tax function offered by most New Zealand banks
- Self-service phonenumber 0800 257 777
- If you do not receive IR56 income in any month, you do not need to file a return. However, please contact us to let us know as failing to notify us may result in a late filing penalty.
- You can join KiwiSaver if you're not already enrolled. To join, you must contact a KiwiSaver scheme provider. If you join KiwiSaver, you cannot opt out from paying deductions.
- Our **IR56 worker guide – IR356** has more information about what you need to do when you're registered. Go to ird.govt.nz/ir56-worker
- If you stop doing IR56 work, cancel your registration in your myIR payroll account. Go to ... > more on your payroll account and select cancel account registration. If you file paper returns, add a note to your paper employment information return, including the date you are stopping.

Send your completed registration to:

Inland Revenue
PO Box 39010
Wellington Mail Centre
Lower Hutt 5045

Privacy

It's important you give us accurate information so we can assess your tax and entitlements under the Acts we administer. We may charge penalties if you do not.

We may also exchange information about you with:

- some government agencies
- another country, if we have an information supply agreement with them
- Statistics New Zealand (for statistical purposes only).

You can ask for the personal information we hold about you. We'll give the information to you and correct any errors unless we have a lawful reason not to. Find our full privacy policy at ird.govt.nz/privacy