Inland Revenue Te Tari Taake

IRD number application – resident non-individual

OFFICE USE ONLY

 IRD number issued/confirmed

Use this form to apply for an IRD number for your organisation if you're a New Zealand resident, or apply online - ird.govt.nz/business-ird-number							
1.	Print the full name of the organisation						
2.		No Yes Print the IRD number of the main branch or head office and then to Question 15. a separately through myIR Secure Online Services. Applications are processed in real time and in most ation of the GST number and registration details. 2 3 4 5 6 7 8					
3.	Tick the organisation type from the list Company Close company Widely held company Unit trust Cooperative Public authority Local authority Special company Life insurance Agent non-resident insurer Body corporate	below Partnership Ordinary partnership Limited partnership Umited partnership Superannuation scheme Registered – widely held Registered – not widely held Not registered Not registered KiwiSaver Foreign Māori authority Complete a Māori authority election - IR483 form	Estate or trust Complying trust Foreign trust Non-complying trust Estate Club or society Incorporated society or club Unincorporated society or club Friendly society Building society Industrial and provident society				
4.	If the trade name is different from the name shown above, print it here						
5.	Print the street address of the place of business	Street address Suburb or RD Town or city Postcode					
6.	Print the usual postal address only if it is different from the street address. Do not use your tax agent's address here	Street address Suburb or RD Town or city Postcode					
7.	Print the organisation's contact phone number(s)	() Business	() After hours or mobile				
	risk of unauthorised access or releas	tions IRD number by email. I acknowledge that Inland Revenue will take all reasonable steps to reduce any ase of confidential information but can't guarantee emails won't be intercepted or read while in transit. t to a different email address, show the address below.					
8c.	Other business contact						
9.	Attach one of the following documents as identification. We would prefer you to send photocopies but if you do send original documents we will send them back to you	 Certificate of incorporation for companies Deed of trust for trusts. This must show the trust's name, trustee's signatures and date of deed Certificate of incorporation for incorporated societies Certificate of registration for limited partnerships a Probate, Will, or Letters of Administration for estates. 					

10.	What is the organisation's start date?					
10b.	Commencement of taxable activity (if	different from above)	Day Month Year			
10b. Commencement of taxable activity (if different from above) Day Month Year						
10c.	What is the date of death? (For the pu	rposes of estate applications)	Day Month Year			
11.	Business description and code. To determine your business industry description and code go to www.businessdescription.co.nz If you are unable to identify the correct code call ACC on 0508 426 837.					
12.	Do you expect your annual turnover t	o be over \$60,000?	No Yes Refer to ird.govt.nz/gs	st/registering-for-gst		
	Do you intend to employ people?		No Yes Complete an Employe	er registration - IR334 form.		
	Do you wish to register as a payer for r tax on interest?	esident withholding	No Yes Complete a RWT inte	rest payer registration - IR450 form.		
	Do you wish to elect to be a look-thro	ugh company (LTC)?	No Yes Complete a Look-thro	ugh company election - IR862 form.		
	You can get these forms from our website ird.govt.nz					
13.	13. Companies only Will you be providing fringe benefits to shareholder-employees? No Yes					
All organisations, complete this question						
14.	Print the name, address and personal executive office holder (society), trust Name					
	Address			IRD number		
	Name			Designation or title		
	Address			IRD number		
	For estates provide the IRD number of the deceased.					
	Name			IRD number		
Nominate someone to act on your behalf You can nominate someone to act on behalf of your business or organisation to help you with your tax. You can add a nominated person in myIR. Having a nominated person does not change your responsibilities. Your business or organisation is still responsible for its tax obligations.						
15.	Your bank account number					
		Bank Branch	Account number Suffix			
		Name of account				
16.	Print the full name of the contact					
	person for your organisation	Surname	First name(s)			
	Contact phone number(s)	() Business	After hours or mobile	Fax		
17. Declaration						
Name of authorised person						
	Designation or title					
		Signature				
	I declare that the information given on this form is true and correct.			/ /		
				Date		

Notes

Do not show your tax agent's address. Your tax agent maintains a client list with us. Ask them to give us the address for your mail. Send the completed form to us at: Inland Revenue, PO Box 39010, Wellington Mail Centre, Lower Hutt 5045 If URGENT please clearly state the reason for urgency