



7 June 2022



Dear [REDACTED]

Thank you for your request made under the Official Information Act 1982 (OIA), transferred from the Department of Corrections on 19 May 2022. You requested:

The information requested is for the agency occupied address: Freyberg Building, 20 Aitken Street, Wellington. For this building's property services to your agency, could you please provide the following information:

- 1) *Names of the companies that provide regular office cleaning and standing guard security services;*
- 2) *The number of staff who carry out the cleaning or security work under each of the contracts;*
- 3) *What time of the day the contractors provide services to agency (24 hours, day-time, or night only); and*
- 4) *and the dates on which each of the contracts expires.*

Question 1: Names of the companies that provide regular office-cleaning and standing-guard security services

Our cleaning services are provided by OCS Ltd, and are sourced through a syndicated contract.

All our security-related services, including standing-guard security services, are provided by Aotea Security (NZ) Ltd.

Question 2: The number of staff who carry out the cleaning or security work

Our contracts cover the services required, not the number of people that the firm uses. Subcontracting and partnership arrangements are managed by our service providers.

Question 2 of your request is therefore refused under section 18(g) of the OIA, as Inland Revenue does not hold the information requested.

Question 3: What time of day the contractors provide services

We have both daytime cleaners and late-afternoon/evening cleaners.

Our guards can be asked to provide their services anytime. Guards may be needed for front-of-house work during the day, or may be on call to provide access and security during out-of-office hours.

Question 4: The dates on which each of the contracts expires

Our contract for cleaning services is due to expire on 31 May 2023. Our contract for security services is due to expire on 31 March 2025.

Rights of review

If you disagree with my decision on your OIA request, you can ask an Inland Revenue review officer to review my decision. To ask for an internal review, please email the Commissioner of Inland Revenue at: CommissionersCorrespondence@ird.govt.nz.

Alternatively, under section 28(3) of the OIA, you have the right to ask the Ombudsman to investigate and review my decision. You can contact the office of the Ombudsman by email at: info@ombudsman.parliament.nz.

Publishing OIA responses

Finally, please note that Inland Revenue regularly publishes, on its website, responses to requests that may be of interest to the wider public. If this response is published, your personal details and any information that would identify you will be removed.

Thank you for your request.

Yours sincerely



Juliet Glass

Service Leader, Commercial Services & Strategic Property